

Mohammad Javad Habibi

Email: mjhabibi@yahoo.com Cellphone: (916) 220 1429

2703 Applegrove Circle, Eldorado Hills, CA, 95762

<https://www.linkedin.com/in/mohammad-javad-habibi-57892043/>

HIGHLIGHTS OF QUALIFICATIONS

- More than 16 years of people leadership experience
- Long-term experience (13 years) of supply chain, demand planning, & inventory control principles (MRP/ERP)
- Knowledge of project management methodology, tools and templates (includes project planning, schedule development, scope management and cost management)
- Effectively performance and manage team resources, ensuring effective coaching, development, allocation, communications and talent management
- Ability to coordinate ramp up and ramp down for new product and modification launches to cover OEM production line and aftermarket demand
- Excellent understanding of complex scheduling to optimize delivery costs, inventory levels, and meeting customer demands
- Have successful and pleasant interacting experience with more than 100 different suppliers and building strong relationship with them
- Ability to evaluate new and current suppliers in terms of capacity and price
- Experience in preparing Root Cause Analyze for failing in meeting plans
- Understanding of customer service factors (such as fill rate, feedback, and promotions)
- Strong written/verbal communication skills, including the ability to effectively communicate a message both professionally and concisely
- Have a self-starter and action-oriented personality
- Strong ability to think, work, and being analytical thinker under pressure
- Strong organizational, and processes documentation skills
- Action oriented, detail oriented, and team-oriented attitude
- Ability to be adopted in multitask requirements and changing priorities
- Strong problem solving ability in cross-functional (interacting with different internal departments) and multi-cultural environment
- Proficient knowledge of Windows based computer skills including Microsoft Outlook, Word, Excel, Access and Power Point
- Ability to compromise and ability to quickly decide
- Excellent ability to communicate and collaborate cross functionally and at all levels and maintain strong business relationships
- Knowledgeable of Good Manufacturing Process and its impact on projects and customers
- Excellent teamwork and interpersonal skills, including the ability to develop high quality working relationships

PROFESSIONAL EXPERIENCE

Project Manager, Avrand Pishro (Apr2015 – Jul2017):

The project was to establish a factory for production of 100000 catalytic converters for the passenger cars per year and it was successfully done within the following steps:

- Define the project's scope and determine available resources
- Organizing and motivating a project team
- Controlling time management
- Cost estimating and developing the budget
- Maintain effective communication and keep the company's clients up-to-date
- Analyzing and managing project risk
- Monitor and analyze both expenditures and team performance, and to always efficiently take corrective measures.
- Managing reports and necessary documentation

Factory manager, Steel Alborz (Oct2013 – Apr2015):

The factory has 350 employees and is able to produce 1,000,000 sink pieces in more than 100 different models per year. My main responsibilities were as followings:

- Provide support to all manufacturing teams and manage efficient integration of work flow
- Ensure compliance to all schedule for machines and facilities and assist in installation of all equipment.
- Maintain optimal level of customer services for both internal and external customers.
- Administer all financial functions of facility and prepare all required budgets and forecast same as per required budget.
- Negotiate between various labor relations and perform regular appraisals for personnel and recommend changes in salary as per requirement.
- Ensure optimal level company performance and administer employee workforce and assist to design all continuous improvement activities and maintain process control.
- Provide support to all facility activities and prepare profit plans for plant.
- Ensure compliance to all budgets and manage communication for all management and supervise performance for same.
- Ensure adherence to all timeframe and budget and assist to maintain all buildings and equipment's.
- Assist operation team to implement all business goals through appropriate lean manufacturing methodology.
- Maintain efficient quality of all products within required budget and prepare schedule.

Managing Director, Iran Khodro Fras (July2010 - Oct2013):

This company is a branch of Iran Khodro Group (which is the biggest car manufacturer in the Middle East) in Fars Province in Iran. It has a capacity production of 30000 cars per year. My main responsibilities were as followings:

- Develop and execute the company's business strategies in order to attain the goals of the board and shareholders
- Provide strategic advice to the board so that they will have accurate view of the market and the company's future
- Prepare and implement comprehensive business plans to facilitate achievement by planning cost-effective operations and market development activities
- Ensure company policies and legal guidelines are communicated all the way from the top down in the company and that they are followed at all times
- Communicate and maintain trust relationships with shareholders, business partners and authorities
- Oversee the company's financial performance, investments and other business ventures
- Delegate responsibilities and supervise the work of executives providing guidance and motivation to drive maximum performance
- Read all submitted reports by lower rank managers to reward performance, prevent issues and resolve problems
- Analyze problematic situations and occurrences and provide solutions to ensure company survival and growth

SAPCO (Apr1997 – July2010):

a. Deputy Managing Director (Power Train parts), 1 year

- Ensure that purchasing policies and processes are in place to meet business objectives and operational needs in terms of price, quality and delivery targets and which enables the company to function and compete effectively in the market.
- Create and review opportunities to implement best practice purchasing policies, processes and procedures to aid and improve business performance and deliver best value and business savings.
- Evaluate the challenges faced by the business and take action to mitigate risks and develop opportunities.
- Manage and supervise the 4 procurement departments (engine, brake, suspension, gearbox systems) under the deputy department.

b. Procurement Manager (Engine System, Suspension System), 6 years

- Maintain accurate open Purchase Order lines to define the inbound quantities and due dates from vendors
- Provide management reports and key performance data and monitor cost savings
- Manage relationships with suppliers and select and develop new suppliers
- Negotiate and manage contract terms with suppliers to ensure value for money, quality standards and delivery terms with technical and operational input from stakeholders and colleagues
- Review and negotiate existing agreements to optimize commercial terms
- Assess tenders from potential suppliers
- Work with suppliers and have a process in place to measure effective performance, quality and compliance. Measure against KPI criteria if these exist
- Ensure professional and consistent supplier management is applied across the supply base in line with the purchasing policy
- Ensure parts are sourced in full and aligned to production schedules and customer requirements

c. Supply Chain Specialist (Suspension System), 6 years

- Production Scheduler utilizing MRP (Material Requirements Planning) system based on a structured BOM (Bill of Material).
- Plans, schedules, and meets daily production goals (ERP)
- Established safety stock by monitoring reorder levels/ quantities for ordered items
- Generating/maintaining quote, schedules, demand plan, creating a supply plan (MRP)
- Successfully monitored and maintained inventory levels, processed purchasing orders as required, and keeping safety stock with minimum inventory risks and costs
- Generate and provide vendor forecasts on a regular basis to support production build plan, minimize freight costs, and optimize inventory levels
- Coordinating delivery details to the end customer (OEM and After-Market)
- Monitored production progress and provided notifications to support deliveries.

EDUCATION

B.Sc. in Mechanical Engineering (GPA: 3.4)

Tabriz University, Tabriz, Iran 1992